

**Judge's Checklist**  
**Category: Paper**



**General Rules**

- Entry clearly relates to annual theme
- Explains the topic's significance in history
- Work of only one student
- Title is clearly visible on all written materials

**Required Written Material**

- Title Page: Includes title of entry, name of student, contest division, category, and applicable word count
- Annotated bibliography
- Primary and Secondary sources are separated
- Style is consistent and follows either Kate L. Turabian or MLA format

**Category Rules**

- Paper is typed or computer printed on plain, white 8.5 x 11-inch paper with 1-inch margins on all sides, and stapled in the top left corner (must not be enclosed in a cover or binder)
- Paper is no less than 1,500 words but no more than 2,500 words
- Citations-footnotes, endnotes or internal documentation- is provided
- Pages are numbered consecutively and double-spaced with 12-point font

**Infractions and Disqualification**

**Minor violations**, those which do not give a competitive advantage: Putting the school name on the title page, exceeding time requirements by a few seconds, using inconsistent citations formats, etc. These violations can be treated with some leniency. If two entries are otherwise equal in quality, the entry with fewer violations should be rated more highly.

**Major violations**, those which give a substantial advantage over other entries: Significantly exceeding time requirements, word limits, and size requirements, or having unauthorized outside assistance. These violations should result in lower rankings.

**Disqualification**: Plagiarizing, reusing a project (or research) from a previous year, or tampering with another student's project.



## **Judge's Checklist**

### **Category: Website**



#### **General Rules**

- Entry clearly relates to annual theme
- Explains the topic's significance in history
- Research and web design are conducted primarily by the student(s)

#### **Required Written Material**

- Title Page: Includes title of entry, name of student(s), contest division, category, and applicable word count (This is the "Home Page" in the website category)
- Annotated bibliography (integrated into website)
- Process paper is included and no more than 500 words (integrated into website)
- Primary and Secondary sources are separated
- Style is consistent and follows either Kate L. Turabian or MLA format

#### **Category Rules**

- Entry is original production constructed using NHD website editor (Weebly)
- Contains no more than 1,200 visible, student-composed words and is no more than 100 MB
- Includes a "Home Page" and all pages are interconnected using hyperlinks
- Sources are properly credited
- Multimedia does not exceed 4 minutes total

#### **Infractions and Disqualification**

**Minor violations**, those which do not give a competitive advantage: Putting the school name on the title page, exceeding time requirements by a few seconds, using inconsistent citations formats, etc. These violations can be treated with some leniency. If two entries are otherwise equal in quality, the entry with fewer violations should be rated more highly.

**Major violations**, those which give a substantial advantage over other entries: Significantly exceeding time requirements, word limits, and size requirements, or having unauthorized outside assistance. These violations should result in lower rankings.

**Disqualification**: Plagiarizing, reusing a project (or research) from a previous year, or tampering with another student's project.

**Judge's Checklist**  
**Category: Documentary**



**General Rules**

- Entry clearly relates to annual theme and explains the topic's significance in history
- Research, design and creation are conducted primarily by the student(s)

**Required Written Material**

- Title Page: Includes title of entry, name of student(s), contest division, category, and applicable word count (Process Paper word count for documentary category)
- Annotated bibliography
- Process paper is included and no more than 500 words
- Primary and Secondary sources are separated
- Style is consistent and follows either Kate L. Turabian or MLA format

**Category Rules**

- Documentary does not exceed 10 minutes
- Students announce only the title and participants prior to presentation
- Conclusion of documentary includes a list of acknowledgements and credits for all sources (must be brief, not full citations or annotated), these also count towards the 10-minute time limit
- Entry is an original production, but can use professional photos, music, film etc.

**Infractions and Disqualification**

**Minor violations**, those which do not give a competitive advantage: Putting the school name on the title page, exceeding time requirements by a few seconds, using inconsistent citations formats, etc. These violations can be treated with some leniency. If two entries are otherwise equal in quality, the entry with fewer violations should be rated more highly.

**Major violations**, those which give a substantial advantage over other entries: Significantly exceeding time requirements, word limits, and size requirements, or having unauthorized outside assistance. These violations should result in lower rankings.

**Disqualification**: Plagiarizing, reusing a project (or research) from a previous year, or tampering with another student's project.

**Judge's Checklist**  
**Category: Performance**



**General Rules**

- Entry clearly relates to annual theme and explains the topic's significance in history
- Research, design and creation are conducted primarily by the student(s)

**Required Written Material**

- Title Page: Includes title of entry, name of student(s), contest division, category, and applicable word count (Process Paper word count for Performance category)
- Annotated bibliography
- Process paper is included and no more than 500 words
- Primary and Secondary sources are separated
- Style is consistent and follows either Kate L. Turabian or MLA format

**Category Rules**

- Performance does not exceed 10 minutes
- Title of entry and names of participants are first/ only announcements prior to performance
- Students must run all equipment and special lighting effects
- Script should **not** be included in written material presented to judges

**Infractions and Disqualification**

**Minor violations**, those which do not give a competitive advantage: Putting the school name on the title page, exceeding time requirements by a few seconds, using inconsistent citations formats, etc. These violations can be treated with some leniency. If two entries are otherwise equal in quality, the entry with fewer violations should be rated more highly.

**Major violations**, those which give a substantial advantage over other entries: Significantly exceeding time requirements, word limits, and size requirements, or having unauthorized outside assistance. These violations should result in lower rankings.

**Disqualification**: Plagiarizing, reusing a project (or research) from a previous year, or tampering with another student's project.

## **Judge's Checklist**

### **Category: Exhibit**



#### **General Rules**

- Entry clearly relates to annual theme and explains the topic's significance in history
- Research, design and creation are conducted primarily by the student(s)

#### **Required Written Material**

- Title Page: Includes title of entry, name of student(s), contest division, category, and applicable word count (Process Paper word count for Exhibit category)
- Annotated bibliography
- Process paper is included and no more than 500 words
- Primary and Secondary sources are separated
- Style is consistent and follows either Kate L. Turabian or MLA format

#### **Category Rules**

- Overall size of the exhibit is no larger than 40 inches wide, 30 inches deep, and 6 feet high (this does not include the table on which it rests, but it does include any stand supplied by student), circle or rotating exhibits must be no more than 30 inches in diameter
- Student-composed text that appears on, or as part of, the exhibit does not exceed 500 words
- All quotes/visual sources are credited on the exhibit (full citation is required in annotated bib)
- Media devices do not run for more than a total of 3 minutes

#### **Infractions and Disqualification**

**Minor violations**, those which do not give a competitive advantage: Putting the school name on the title page, exceeding time requirements by a few seconds, using inconsistent citations formats, etc. These violations can be treated with some leniency. If two entries are otherwise equal in quality, the entry with fewer violations should be rated more highly.

**Major violations**, those which give a substantial advantage over other entries: Significantly exceeding time requirements, word limits, and size requirements, or having unauthorized outside assistance. These violations should result in lower rankings.

**Disqualification**: Plagiarizing, reusing a project (or research) from a previous year, or tampering with another student's project.